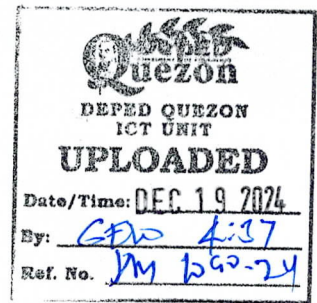




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



13 December 2024

DIVISION MEMORANDUM
DM No. 1090, s. 2024

**PROGRAM SUPPORT FUND FOR THE PRODUCTION OF TRANSITION
LEARNING RESOURCES (LEARNING ACTIVITY SHEETS)
FOR GRADE 1 READING AND LITERACY QUARTER 3**

To: Assistant Schools Division Superintendents
Chief (CID and SGOD)
Education Program Supervisors and Specialists
Public Schools District Supervisors
Elementary and Secondary School Heads
Administrative Officers II
Former Property Custodians and LR Coordinators
All Others Concerned

1. In reference to Division Memorandum No. 860, s. 2024 dated November 25, 2024, titled Additional Allocation of PSF to Schools Division Offices for the Production of Transition LRs – (Lesson Exemplars and Worksheets), this Office through the CID-Learning Resource Management Section will be downloading the said Program Support Fund (PSF) for the production of learning resource below:

GRADE LEVEL	QUARTER	LEARNING AREA
Grade 1	Quarter 3	Reading and Literacy Learning Activity Sheets

2. The school shall manage the in-house reproduction and distribution of materials based on the current number of learners and teachers in the public schools. Recognizing that the downloaded funds are insufficient to 1:1 ratio, the school's MOOE may be used to supplement the additional learning resources for learners and Lesson Exemplars for teachers.

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



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3. The fair computation of the additional program support fund for the production of transition learning resources can be accessed through <https://tinyurl.com/quezonlrMATATAGQ3Downloading> or scan the QR code below. The utilization of the allocated funds per school shall be in accordance with the existing budgeting, accounting, and auditing rules and regulations.



4. The minimum technical specifications for the reproduction of learning resources indicated in Division Memorandum No. 544, s. 2024 shall be followed and adopted.
5. All reproduced learning resources for the Matatag Curriculum (Quarter 1-4) are **non-consumable** and **must be accounted for** during the year-end inventory or as need arises.
6. For other queries and clarification, you may contact EPS Jee-Ann O. Borines at (042) 784-0321 local 175 or visit SDO Quezon CID-Learning Resource Management Section.
7. For information and guidance of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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